



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

CALL FOR QUOTATIONS (02/09/2020)

DESIGN AND PRINTING OF THE ENTERPRISE ILEMBE ANNUAL REPORT

Enterprise iLembe invites quotations from suitably qualified and experienced service providers preferably from within the iLembe District for the publishing (design, layout and print) of the 2018/2019 Annual Report. The quotation must include the following;

- Design & Layout
- Printing
- Delivery

Compulsory: All quotations to be accompanied with sample design options.

Interested service providers are requested to obtain a more detailed description of specifications from Pearl Mkhwanazi via email pearl@enterpriseilembe.co.za

Proposals/ Quotations must be accompanied by the following documents:

- Valid tax clearance certificate or TCS Pin issued by SARS (compulsory)
- Proof of residence (i.e. a Utility Bill, Signed Lease Agreement or Signed Councillor Letter) (compulsory)
- Central Suppliers Database Registration Report (compulsory). (This report will be available on the CSD Website once you have registered on the Central Suppliers Database)
- B-BBEE Status Level Certificate (if you have)
- MBD 4 – Declaration of Interest Form (Compulsory).
- Proof of Experience in design, printing of similar guides for (Functionality Evaluation)
- Sample Designs and proof of similar work done

Please e-mail your proposal to siyabongasi@enterpriseilembe.co.za on or before the closing date i.e. **10 September 2020; 12h00.**

Ms S Mthembu
Acting CEO