

TERMS OF REFERENCE

INTERNET CONNECTIVITY AT SANGWENI TOURISM CENTRE - BALLITO

1. PROPOSAL:

Enterprise iLembe invites quotations from service providers on the ICT Panel to submit proposals for an internet connectivity solution at the Enterprise iLembe Offices based at the Sangweni Tourism Centre, Ballito.

2. CURRENT STATUS QUO

Enterprise iLembe currently utilises a 2MB Fibre line, connecting via iLembe House in KwaDukuza.

3. SPECIFICATIONS

- New Installation and configuration for internet connectivity.
- Contract Duration: 3 years
- Service Type: Classic
- Bandwidth: 10MB Fibre Connection – 10MB Downstream and 10MB Upstream (International and Local)
- Firewall: Fortigate 200E
- Maintenance and servicing of equipment for duration of contract

Additional Support Services

- 24 x 7 Support for Router and Firewall
- Solution Scoping
- Proactive Outage Notification
- Router & Firewall Configuration
- Quality of Service
- Bandwidth Utilisation Statistics
- Network Address Translation

Interested service providers are requested to set up an appointment with the Manager: TCM for an onsite inspection and assessment.

Name: Ms. Cheryl Peters
Tel No: 032 9461256
E-mail: victor@enterpriseilembe.co.za

Service providers are requested to quote on the initial set-up costs as well as monthly recurring costs.

3. APPOINTMENT OF SERVICE PROVIDER

Quotations will be evaluated in terms of the Procurement Policy of Enterprise iLembe and shall be applied as follows:-

- All proposals received shall firstly be evaluated on functionality and thereafter only those who qualify for the next stage of evaluation will be evaluated in terms of the PPPFA (No.5 of 2000), taking into account the 2017 Preferential Procurement Regulations and the 2011 B-BBEE Regulations.

Any proposal that fails to achieve a minimum of 60 points on the functionality evaluation shall not be evaluated further and will be deemed to be non-responsive.

Functionality Evaluation

The functionality evaluation points will be applied as per the table below:-

Competency	Point Allocation	Maximum Points
Experience of Service Providers with similar projects specific to the implementation of telecommunications solutions (service providers to include a brief summary of previous projects undertaken up to a maximum of the past 11 years – this must include contactable references)	0 years –	0
	1-5 years –	10
	6-9 years –	20
	Above 10 years –	30
Qualifications of proposed team members (certified copies of qualifications relevant to ICT and Telecommunications to be attached)	30 points	30
Proposal of the service provider meets the minimum specifications set out in section 2 above	40 points	40

In order to be awarded points for the **experience competency** listed above, service providers **must** submit details of past experience relevant to this project with contactable references (**COMPULSORY**).

Only service providers who achieve a total of 60 points for functionality in terms of the above will then be evaluated in terms of the 80/20 points scoring system.

Service providers wishing to claim preferential points must attach B-BBEE certificate.

The 80/20 preference point scoring system will be applied with points allocated as follows:-

- 80 points for the price;
- 20 points for B-BBEE status level

The 20 preference points will be allocated based on B - BBEE status level of contribution and shall be allocated as per table below:-

Status Level of Contributor	Preference Points on scorecard (80/20 System)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-contributor	0

Please submit the following supporting documents:

- *Tax Clearance Certificate/ TCS Pin (Compulsory)*
- *B-BBEE Certificate/ Affidavit (If you have)*
- *It is compulsory for the service providers to have submitted their signed SLA to Enterprise iLembe to be considered for this request for quotations. Please confirm this via e-mail with Krisantha@enterpriseilembe.co.za .*

4. PAYMENT TERMS

Payments will be made on invoices rendered for work completed. On receipt of invoices rendered the service provider should allow at least 4 weeks for the payments to be processed.

5. NON APPOINTMENT

Enterprise iLembe has a right not to make an appointment should it find that proposals received do not meet the specified criteria / requirements and is not compelled to accept the lowest quotation.

6. CLOSING DATE AND TIME

Interested service providers are required to submit their proposals by 15 February 2019 @ 12h00 **via e-mail**.

Email: krisantha@enterpriseilembe.co.za

Please note that this request for quotations is only applicable to the panel of Service Providers for Information, Communication and Technology who were appointed by Enterprise iLembe with effect from 23 April 2018.