

Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development

## VACANCY

### CHIEF FINANCIAL OFFICER 5 YEAR CONTRACT (Market Related Package)

**Requirements:**

- A valid Grade 12 Certificate
- Post graduate qualification in Accounting or Finance or relevant (NQF 7).
- Minimum 8 years relevant experience in the Finance or Accounting field, of which at least 3 years must be at a Senior Management level
- Registration as a Chartered Accountant (CA) will be an added advantage
- Strategic financial management and leadership skills
- Operational financial management skills
- Governance, ethics and values in financial management skills
- Financial and performance reporting skills
- Risk and change management skills
- Project management skills
- Legislation, policy and implementation skills
- Stakeholder relations skills
- Supply chain management skills
- Audit and assurance skills
- Knowledge of MFMA, MSA, GRAP, MFMA, Companies Act guidelines, circulars and regulations.
- Excellent verbal and written communication skills.
- Proficiency in English and isiZulu.
- Understanding of both rural and urban cultural dynamics.
- Code 08 Drivers Licence.

**Key Responsibilities:**

The appointee will:

- Be administratively in charge of the budget and treasury office;
- Advise the Chief Executive Officer on the exercise of powers and duties assigned to the Chief Executive Officer in terms of the MFMA;
- Assist the Chief Executive Officer in the administration of the Agency's bank accounts, preparation, and implementation of the agency's budget;
- Advise senior managers and other senior officials in the exercise of powers and duties assigned to them in terms of section 78 or delegated to them in terms of section 79 of the MFMA and
- Perform such budgeting, accounting, analysis, financial reporting, cash management, debt management, supply chain management, financial management, review and other duties as may in terms of section 79 be delegated by the Chief Executive Officer to the chief financial officer.

Enterprise iLembe subscribes to the principles of equal employment opportunities as contemplated in the Employment Equity Act: 55 of 1998.

Please forward your application together with a detailed CV and certified copies of your educational certificates to: **The Chief Executive Officer Mr. L Mncube, Enterprise iLembe, Email: [kerry@enterpriseilembe.co.za](mailto:kerry@enterpriseilembe.co.za)** .

The closing date for submissions is **Thursday 15 December 2022, 16h00**. Please note that applications received after the closing date and time will not be considered.

If you do not hear from us within four (4) weeks of the closing date, please consider your application as unsuccessful.

**L Mncube**  
**Chief Executive Officer**  
**Enterprise iLembe**