



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region. The Agency subscribes to the principles of equal employment opportunities as contemplated in the Employment Equity Act 55 of 1998. Suitably qualified and experienced person are invited to apply for the following position:

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## **CHIEF EXECUTIVE OFFICER**

### **5 YEAR PERFORMANCE BASED CONTRACT**

**The Chief Executive Officer, in support of the Chairperson of the Board and the Agency's Board of directors, will be responsible for the following key performance and results areas:** In conjunction with the Board's leadership, drive the vision, mission and strategic direction of Enterprise Ilembe as articulated in the Strategic Plan of the Agency. Develop and implement business objectives, performance targets and operational efficacy of the Agency. Set the tone at the top of the administration regarding the organisation's ethnics, code of conduct and values. Provide leadership in the budgeting process guided by informed projections of revenues and expenditures, as well as oversee sound financial management and controls. Develop, foster, maintain and review key strategic relationships with key stakeholders. Maintain an effective and reliable risk management and governance process and systems, including internal audit function, Board of directors Secretariat and Audit Committee. Ensure the maintenance of a monitoring and evaluation function and processes to monitor all activities, programmes and projects. Ensure compliance and adherence to the applicable legislation, regulations, policies and rules impacting on local government.

**Minimum Requirements:** An innovative and committed person with relevant and appropriate postgraduate qualifications in either one or more of the following disciplines: Law, Social Sciences, Development Planning Management and Public Administration. A Post graduate Degree in Commerce. Certificate in MFMP / CPMD, Five (5) years senior management experience in Trade and investment promotion/Marketing/Business and economic development in both private and public sector. Full knowledge of and experience in working with legislation or direct relevance, such as the Local Government Municipal Structures Act, Municipal Finance Management Act (MFMA), Corporate Governance (King III). Extensive strategic planning, and project management skills. Good interpersonal and communication skills as well as good negotiation, conceptual and analytical skills. Must be a visionary with the ability to develop and implement turnaround strategies that will improve Enterprise Ilembe's operations and develop its people.

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**Please forward your applications together with the detailed CV and certified copies of your educational certificates to: The Caretaker Chairperson of the Board, Mr Bongani Linda, Enterprise Ilembe P.O Box 593 Ballito 4420. Email: [Kerry@enterpriseilembe.co.za](mailto:Kerry@enterpriseilembe.co.za).**

The closing date for the submission is **Friday 01 February 2014 @ 16h00**.

Please note that faxed applications and applications received after the closing date will not be considered. If you have not heard from us within three (3) months of the closing date, please accept that your application has been unsuccessful.

**BONGANI LINDA (MR)**  
**CARETAKER CHAIRPERSON OF THE BOARD**