

REQUEST FOR PROPOSALS

APPOINTMENT OF A LEGAL SERVICES PANEL

Enterprise iLembe hereby invite proposals from experienced service providers for the provision of the following services on an *ad hoc* basis, as and when the need arises;

- General legal services for civil, commercial & criminal matters
- General legal services for labour matters
- General legal services for conveyancing and land legal matters
- General legal services for contract management
- General legal services for service level, partnership and lease agreements

The appointment will be effective for a period of three years, on an *adhoc* basis, as and when legal advice/ services are required.

Copies of the tender documents are available on our website www.enterpriseilembe.co.za. Alternatively, please e-mail your request to victor@enterpriseilembe.co.za. Any requests for further information for clarity purposes will be made available via e-mail.

Please place your completed proposal in a sealed envelope endorsed “**PROPOSAL FOR: LEGAL SERVICES PANEL**” in the Tender Box at Sangweni Tourism Centre, Cnr Link Road & Ballito Drive, Ballito on or before **11 June 2019 at 11h00**.

It is compulsory for bidders to ensure that their proposals are bound or stapled securely together. Under NO circumstances will loose submissions be accepted

All proposals will be evaluated and adjudicated in terms of the approved Supply Chain Management Policy of Enterprise iLembe using the 80/20 preference procurement points system. Enterprise iLembe reserves the right not to accept any or portion of a proposal received under this call, or give reasons for doing so.

Please note: All proposals must be submitted by hand to the tender box as no e-mailed or fax submissions will be accepted. Bidders using a courier service to deliver documents are responsible for ensuring that such delivered documents are physically deposited in the tender box before the tender closure. **No submissions will be accepted after the closing date and time, as stipulated above.**

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Mr N Nkomzwayo
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