



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

INVITATION TO REGISTER ON THE ENTERPRISE ILEMBE SUPPLIERS DATABASE

In line with Section 14(1)(a)(ii) of the Municipal Supply Chain Management Regulations, 2005, prospective providers of goods or services are hereby invited to register on the Enterprise iLembe Suppliers Database. Goods/ services frequently utilised by Enterprise iLembe, inter alia, include:

• Plumbing	• Catering
• Septic Tank Services	• PA/ Sound System Hire
• Electrical	• Grass Cutting
• Repairs/ Maintenance	• Land Preparation
• Stationery	• Marketing Collateral
• Kitchen Consumables	• General Maintenance
• Construction	• HR Services

The Suppliers Database registration requirements are as follows:

- Company Profile (which clearly indicates the commodities/ services offered by the prospective provider of goods/ services)
- Proof of registration on the Central Suppliers Database for Government (CSD) (i.e. either the CSD Supplier Number or the CSD Report). Please visit <https://secure.csd.gov.za/> to register on the Central Supplier Database.
- Proof of Banking Details (Bank Confirmation)
- B-BBEE Certificate/ Affidavit
- SARS Tax Compliance Status Pin (or Pin Number)
- Proof of Registration of the Business on CIPC
- MBD 4 –Declaration of Interest Form (Please visit the Enterprise iLembe website to download the document:- <http://www.enterpriseilembe.co.za/index.php/supplier-registration-forms/>. The prospective provider must ensure that this form is completed, signed and submitted)
- Signed Munsoft Creditors Take-on form (This form must be completed prior to registering supplier's information on the Munsoft accounting system)

Please e-mail your documents to siyabongasi@enterpriseilembe.co.za .

For further enquiries, please contact the Enterprise iLembe SCM Unit on 032-9461256

Mr L. Mncube

Chief Executive Officer