



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

REQUEST FOR QUOTATIONS (11/02/2022)

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PRINT, DESIGN & LAYOUT OF THE ENTERPRISE ILEMBE NEWSLETTER

Proposals are hereby requested from suitably qualified and experienced service providers for the print, layout and design of Enterprise iLembe's iThemba Publication.

Detailed specifications can be obtained from the Enterprise iLembe website www.enterpriseilembe.co.za. Alternatively, please e-mail your request for detailed specifications to **Ms Pearl Mkhwanazi**; e-mail: pearl@enterpriseilembe.co.za; Tel: 032-946 1256.

It is compulsory for service providers to be registered on the Central Suppliers Database (CSD) for Government. Please visit <https://secure.csd.gov.za/> to register on the database.

Quotations must be accompanied by the following documents:

- Valid TCS Pin number issued by SARS (compulsory)
- Proof of registration on the Central Suppliers Database (compulsory). (The registration number/report will be available on the CSD Website once you have registered)
- B-BBBEE Status Level Certificate (if you have)
- *MBD 4* – Declaration of Interest Form (Compulsory)
- Company registration documents (compulsory)
- Proof banking details/ Bank Confirmation (compulsory)
- All quotations must be accompanied by design layout samples

All proposals will be evaluated and adjudicated in terms of the approved Supply Chain Management Policy of Enterprise iLembe on the 80/20 Preferential Procurement points system read together with the 2017 Preferential Procurement Regulations.

All quotations must be e-mailed to siyabongasi@enterpriseilembe.co.za on or before 22 February 2022 at 12h00. No submissions will be considered after the closing date and time.

Mr. L. Mncube

CEO